



TEXAS DEPARTMENT OF LICENSING AND REGULATION

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VEHICLE STORAGE FACILITY UPDATE FORM

PURSUANT TO TEXAS OCCUPATIONS CODE, CHAPTER 2308

DO NOT WRITE IN THE FEE AREA IMMEDIATELY BELOW
RECEIPT NUMBER PMT. AMOUNT MONEY TYPE
DO NOT WRITE IN THE FEE AREA IMMEDIATELY ABOVE VSF License No.

To expedite the changes requested on this form use the Texas Occupations Online Licensing System (TOOLS) at www.license.state.tx.us/tools/.

- Cancel License (No charge/Original Fees are non refundable)
Reactivate License: \$100 (This form must be completed to reactivate a VSF License. Proof of insurance must be filed by your insurance company through TOOLS.)
Corporate Conversion Conversion approved by the Texas Secretary of State prior to submitting this application? Yes No
Change of Address, Storage Capacity or Corporation Officers (No charge)
Name Change (No change in ownership. Proof of insurance reflecting the new name change must be filed by your insurance company through TOOLS.)

1. Name of Vehicle Storage Facility: DBA:

2. Physical Location: STREET ADDRESS MUST BE DESIGNATED BELOW. (A license will not be issued to a P.O. Box.)

Number, Street, Suite No., Apt. No. City State Zip

3. Mailing Address : (USED FOR ALL CORRESPONDENCE) (P.O. Box is allowed for this address.)

Number, Street, Suite No., Apt. No. City State Zip

4. Business Phone: () - 5. Fax: () -

6. SS # (required if Sole Proprietor): 7. Email Address:

8. Type of Ownership: Corporate Partnership Sole Proprietor Other

9. Identify company's operator/manager (if operated or managed by other than the owner), ownership, and corporation officer names & addresses, where applicable. Attach additional sheet if necessary.

Table with 4 columns: Title, Name, Address, % Ownership

10. Has licensee, partner of the licensee, principal, officer, employee, or general manager in the licensee's business been convicted of a felony or misdemeanor within three years preceding this application, for which the maximum punishment is confinement in jail or a fine exceeding \$500?

Yes (attach explanation) No

11. Storage Capacity (Check one): 50 vehicles or fewer 51-99 vehicles 100 vehicles or more

12. Insurance Requirements: Garage keepers insurance coverage shall be in the amount of not less than \$9,000 for injury to or destruction of property of others if the vehicle facility has space to store not more than 50 motor vehicles; \$18,000 if the facility has space to store 51-90 motor vehicles; and \$25,000 if the facility has space to store 100 or more motor vehicles.

ALL INSURANCE FILINGS MUST BE SUBMITTED BY YOUR INSURANCE COMPANY THROUGH THE TEXAS OCCUPATIONS ONLINE LICENSING SYSTEM (TOOLS) AT WWW.LICENSE.STATE.TX.US/TOOLS/ .

13. I, the undersigned, under penalty for false statement, do hereby certify that the information provided by me is true and correct. I certify that I have read and am familiar with the provision of the Vehicle Storage Facility Act (Texas Civil Statutes 5587-9a) and the Texas Department of Transportation's rules promulgated thereunder. I further certify that the vehicle storage facility identified on this application meets all requirements of the Texas Department of Transportation rules.

Signature of Owner, Partner Officer or Authorized Agent Date Printed Name

Signature of Corporation Secretary Date Printed Name